

India Visa Instructions for Asia Transpacific Journeys- Group Travelers

G3 Visas & Passports
3300 North Fairfax Dr., Ste 220
Arlington, VA 22201
Tel: (888) 883-8472, (703) 276-8472
Fax: (703) 524-3374
Email: info@g3visas.com

Please send the following to G3 Visas & Passports:

1. **Please submit your original valid and signed passport** (The passport must have at least one blank visa page for the visa and must be valid for 6 months from the end of your trip).
2. One visa application form completed online at <https://indian-visa.com/expedite/application/form>, printed and signed.
3. Two 2" x 2" passport size photographs with a white background. Do not wear glasses in the photo.
4. Non US citizens submit valid I-94 or a copy of your Alien Registration Card.
5. Copy of flight itinerary from Asia Transpacific Journeys.
6. A copy of your valid driver's license or copies of two major utility bills in your name that match the address on your visa application form. The address must be a street address, not a PO box.
7. If any member of your party is a minor under age 18, contact G3 for additional requirements.

Please send this sheet with all fields completed; only one is required per family.

Contact and Shipping Information:

(Street Address Only, NO P.O. BOXES)

Name _____

Address _____

City _____

State _____

Zip Code _____

Tel # _____

Fax # _____

Date of Birth _____

Passport # _____

Date Departing US _____/_____/_____

Date Passport Needed _____/_____/_____

Email Address : _____

(We will email you the tracking number when your visas are complete.)

Shipping Fees:

All return shipping fees are included. Your passport will be returned via Federal Express. Federal Express cannot deliver to P.O. Boxes; please provide your home street address or work address.

Visa Information:

Visas will take four weeks to process.

6 month multiple entry with 180 day stay

This visa is valid for 6 months from the date of issue

- Please submit an **expedite fee of \$40.00 per traveler** if you require your passport returned **in less than four weeks**. Expedited service may not always be available.

Payment Information:

Since you will be traveling with a group, Asia Transpacific Journeys will be paying for the visa fees.

However, if you need us to process the visa in less than three weeks, you must pay the expedite fee. (Please include a check made payable to "G3 Visas & Passports, for the expedite fee.)

- Please submit an **expedite fee of \$40.00 per traveler** if you require your passport returned **in less than four weeks**. Expedited service may not always be available.

Expedite fee: Number of travelers x \$40.00 = \$_____

Group Traveler (GRP) Visa Information 11/15/11



Guide to Completing Indian Visa Applications Online

Introduction Screen

To begin your Indian visa application, visit <https://www.indian-visa.com/expedite/application/form>. You may need to **confirm a security exception** in order to access the application. On the first page, make note of the Application ID and temporary password on this screen. With the Application ID, temporary password, and your passport number, you will be able to continue working on an incomplete application or reprint an application. At the bottom of this screen, select the button that says “Yes, I agree to have a Visa Service Firm submit this application on my behalf,” then click the “Continue” button.

To continue working on an incomplete application, visit <https://www.indian-visa.com/expedite/application/continue>.

To reprint an application, visit <https://www.indian-visa.com/expedite/application/reprint>.

If you would prefer to have a G3 Visa Consultant complete your application to ensure accuracy and acceptability, please email India@g3visas.com to request our Concierge Level Service. (An additional fee of \$50 will apply.)

Visa Application - All questions must be answered. Check the following items carefully:

Your name must match the name on your passport exactly, even if you commonly go by another name. If your name has been legally changed, such as by marriage, and your passport has been amended to reflect your new name, type in the amended name listed in your passport; if your passport has not been amended, please type in your old name as listed in the passport.

Your signature on the application must closely match your signature on your passport.

Your **permanent address** must match the street address on your proof of residence (driver’s license or utility bill.) Do not list P.O. Box addresses on your application. If your driver’s license lists a **P.O. Box** address, you must also submit a copy of a utility bill showing your street address as listed on your application. **Exception:** if you are a **Non-US Citizen**, list your last address in your home country for permanent address, and the field for present address should match the US address on your proof of residence. If you do not have a **work address** or phone, list your home information. All fields for **telephone numbers** must be filled in, even if you list the same number for home, work and mobile.

Double check your **birth date**, **passport number**, and **dates of issue/expiry** to ensure that all numbers and dates have been entered correctly. The most common reasons for the rejection of an application are names, dates, and passport numbers that do not match the passport.

For **Places You Plan to Visit**, please list city names only.

The final questions on the application request the **contact information** of someone who can vouch for you. Both someone in the US and someone in India must be listed. The US reference must not reside at your home address. Business travelers must have the contact information for someone at the company in India that they will visit. For tourist applicants, either a private citizen in India or the name and address of an Indian hotel or travel company may be listed.

You will be given a chance to review and edit your answers before printing the application. If you are satisfied with the answers, scroll down to the bottom of the review page and click the “Continue” button. On the following screen, you will see your completed application as a PDF. **Print out and sign the application** and include it in your package to G3 Visas. **Make sure your signature matches the way you signed your passport.** Processing of your visa will not begin until your application, passport, and supporting documents are hand-carried in to the Indian Visa Office.

A sample visa application is attached. This application is for reference only, and is not valid for submission. If you have any difficulties with the application, please contact G3 Visas for assistance.



सत्यमेव जयते

Embassy of India

Washington DC

Visa Application Form

This Application can be submitted only by a 3rd Party Firm.

Application ID: SAMPLE



STAPLE
TWO
PHOTOS
HERE

FOR OFFICE USE ONLY

SAMPLE



USA00353610

1. FULL NAME: _____
(First) (Middle) (Last)

2. LAST NAME AT BIRTH (IF DIFFERENT): _____

3. MARITAL STATUS: _____ Married _____ Unmarried

4. IF MARRIED GIVE MAIDEN NAME: _____

5. DATE OF BIRTH: _____ 6. SEX: _____ Male _____ Female
dd/mm/yyyy

7. PLACE OF BIRTH: _____
By Birth

8. CURRENT NATIONALITY: _____ By Naturalization

9. ARE YOU A PERMANENT/LONG TERM RESIDENT IN THE USA? _____ Yes _____ No

10. NATIONALITY AT BIRTH: _____

11. ANY NATIONALITY HELD PRESENT/PAST: _____

12. PRESENT ADDRESS: _____

(City) (State) (Zip) (Country)

13. PHONE Home: _____ Work: _____ Mobile: _____

14. PERMANENT ADDRESS: _____

(City) (State) (Zip) (Country)

15. PROFESSION: _____ 16a. EMPLOYER'S NAME: _____

16b. EMPLOYER'S ADDRESS: _____

(City) (State) (Zip) (Country)

17. PASSPORT NUMBER: _____ 18. VALID UNTIL: _____ (dd/mm/yyyy)

19a. PASSPORT ISSUED AT: _____ 19b. ISSUE DATE: _____ (dd/mm/yyyy)

20. HAVE YOU OR YOUR PARENTS OR YOUR GRANDPARENTS EVER HELD THE NATIONALITY OF PAKISTAN?
Yes _____ No _____ If yes above, give details: _____

21a. FATHER NAME: _____ 21b. FATHER NATIONALITY: _____

22a. SPOUSE NAME: _____ 22b. SPOUSE NATIONALITY: _____

23a. MOTHER NAME: _____ 23b. MOTHER NATIONALITY: _____

24. TYPE OF VISA REQUIRED: Tourist _____ Business _____ Student _____ Entry _____ Transit _____ Journalist _____
Conference _____ Employment _____ Other _____

25. PLACES YOU PLAN TO VISIT: _____

26. PERIOD OF VISA: 15 Days _____ Three Months _____ Six Months _____ One Year _____ Five Years _____ Ten Years _____

27. HAVE YOU EVER VISITED INDIA BEFORE? Yes _____ No _____

28. IF YES ABOVE, GIVE DETAILS:
 Address where you stayed: _____

 Dates Stayed (dd/mm/yyyy): _____ Visa Issued At: _____
 Places Visited: _____

29. COUNTRIES VISITED IN THE LAST 10 YEARS: _____

30. HAVE YOU VISITED INDIA ON TOURIST VISA IN THE LAST 2 MONTHS? Yes _____ No _____

31. HAVE YOU BEEN REFUSED AN INDIAN VISA OR EXTENSION OF THE SAME PREVIOUSLY?
 Yes _____ No _____ If yes above, give details: _____

32. ARE YOU HOLDING A VALID "NO OBJECTION TO RETURN TO INDIA" ENDORSEMENT?
 Yes _____ No _____ If yes above, give details: _____

31. OBJECT OF JOURNEY: _____

34. ARE YOU TRAVELING ON BEHALF OF A COMPANY Yes _____ No _____
 If yes, give details: _____

35. EXPECTED DATE OF DEPARTURE FROM USA: _____
dd/mm/yyyy

36. EXPECTED DATE OF ARRIVAL IN INDIA: _____ 37. PORT OF ARRIVAL IN INDIA _____
dd/mm/yyyy

38. ARE ANY CHILDREN IN YOUR PASSPORT ACCOMPANYING YOU?
 Yes _____ No _____ If yes above, give details: _____

39. NAME, ADDRESS AND PHONE OF TWO REFERENCES:

(a) In India:	(b) In applicant's country:
Name: _____	Name: _____
Address: _____	Address: _____
Phone: _____	Phone: _____

I, _____ hereby undertake that I shall utilize my visit to India for the purpose for which the visa has been applied for and shall not, on arrival in India, try to obtain employment or set up business or extend my stay for any other purpose.

Signature of applicant

Place: _____

Date: _____

If applicant is younger than 18 years old, application should be signed by both parents and/or guardians.