

Russia Visa Instructions for Adventure Center Clients

G3 Visas & Passports
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San Francisco, CA 94111
Tel: 877.898.1203; 415.762.8268
Email: SanFrancisco@g3visas.com

Step One:

Please email SanFrancisco@g3visas.com the following documents:

- Your official Russian invitation from Adventure Center (please contact Adventure Center to request)
- A scan of the information/photo page of your passport
- Your completed Russian Visa Questionnaire (attached)

A G3 Associate will use these documents to complete your Russian visa application online, and will email you a PDF of your application to print and sign.

Step Two:

Send the following items to G3 using a service like FedEx or UPS:

- Please submit your original valid and signed passport** (The passport must have at least one blank visa page for the visa and must be valid for 6 months from the end of your trip).
- Your signed visa application
- Your official Russian invitation from Adventure Center
- One 2" x 2" passport size photographs
- Non US citizens submit valid I-94 or a copy of your Alien Registration Card and proof of health insurance.
- If any member of your party is a minor under age 18, contact G3 for additional requirements.

Please send this sheet with all fields completed; only one is required per family.

Contact and Shipping Information:

(Street Address Only, NO P.O. BOXES)

Name _____

Address _____

City _____

State _____

Zip Code _____

Tel # _____

Fax # _____

Date of Birth _____

Passport # _____

Date Departing US _____ / _____ / _____

Date Passport Needed _____ / _____ / _____

Email Address : _____

(We will email you the tracking number when your visas are complete.)

Shipping Fees:

All return shipping fees are included. Your passport will be returned via Federal Express. Federal Express cannot deliver to P.O. Boxes; please provide your home street address or work address.

Fees:

Payment includes Embassy fee, service fee, and return shipping via Federal Express. **Visas will take three weeks to process.**

Single Entry \$263.00

This visa will be valid for the dates specified on your invitation.

Number of Travelers x \$263.00 \$ _____

- Please submit an **expedite fee of \$40.00 per traveler** if you require your passport returned **in less than three weeks**. Expedited service may not always be available.
- Consular fees subject to change without notice.

Payment Information:

All fees are payable to G3 Visas by:

- American Express/Discover
- Visa/MasterCard
- Check/Money Order

Requirements and fees are subject to change without prior notice.

I authorize G3 Visas to charge the amount of \$ _____

plus a 5% processing fee to my credit card number

Expiration date _____ / _____ Security Code _____

Signature of cardholder _____

(7/7/11)



Russian Visa Questionnaire

To use G3's Concierge Application Service, please complete this questionnaire and return it via email to Russia@g3visas.com along with a scan of your passport, your completed Visa Order Form, and a scan of your invitation (if you are providing your own invitation).

Purpose of Visit:

Business Tourist Homestay Flight Crew Other _____

Specific Purpose of Visit (i.e. business meetings, tour group, etc.): _____

Number of Entries: Single Double Multiple (Business/Flight Crew Only)

Date of Entry: _____
Day Month Year

Date of Exit: _____
Day Month Year

Russian Cities to be Visited: _____

Your Personal Information:

Last Name: _____

First Name: _____

Middle Name: _____

If your name has legally changed, list your previous name(s) here:

Sex: Male Female

Date of Birth: _____
Day Month Year

Country of Birth: USA Other _____

Place of Birth (City/State): _____

Country of Citizenship: USA Other (please indicate) _____

Have you ever held Russian or USSR citizenship: No Yes

If yes, please state when you left Russia/USSR, what country you emigrated to, and any other pertinent details: _____

Spouse's Date of Birth: _____
Day Month Year

Spouse's Country of Birth: USA Other _____

Spouse's Place of Birth (City/State): _____

Your Father's Name (even if deceased):

Last Name: _____

First Name: _____

Middle Name: _____

Your Mother's Name (even if deceased):

Last Name: _____

First Name: _____

Middle Name: _____

Your Travel History:

Please list the countries you have visited in the last 10 years, with the year of visit. If you have visited more than five, please list the five most recent.

Year	Country

Have you ever held a passport from another country? No Yes: _____
Country Name(s)

Your Previous Employment:

Please provide the details about your last two places of work, not including your current employment.

Most Recent Previous Employment:

Name of Employer: _____

Employer Address: _____

Employer Telephone: _____

Your Position: _____

Your Supervisor's Name: _____

Dates of Employment: _____ / _____ to _____ / _____
Month Year Month Year

Second Previous Employment:

Name of Employer: _____

Employer Address: _____

Employer Telephone: _____

Your Position: _____

Your Supervisor's Name: _____

Dates of Employment: _____ / _____ to _____ / _____
Month Year Month Year

If you have attended educational institutions past high school, please provide the details.

Most Recent Educational Institution:

Name of School: _____

School Address: _____

School Telephone: _____

Degree Obtained/Major: _____

Dates of Attendance: _____ / _____ to _____ / _____
Month Year Month Year

Previous Educational Institution:

Name of School: _____

School Address: _____

School Telephone: _____

Degree Obtained/Major: _____

Dates of Attendance: _____ / _____ to _____ / _____
Month Year Month Year

Additional Questions:

Please list any professional or charity organizations you are a member of: _____

If you have professional experience relating to firearms, explosives, or nuclear technology, please describe: _____

Have you ever been a member of the military? Yes No

If Yes, please complete the following:

Branch of Military (i.e. US Navy): _____

Highest Rank Obtained: _____

Specialization: _____

Dates of Active Service: _____ / _____ to _____ / _____
Month Year Month Year

Did you participate in combat? Yes No

Have you ever lost your passport, or had your passport stolen? Yes No

Have you ever been issued a Russian visa? Yes No

If yes, when was your most recent visa issued? _____
Day Month Year

Which consulate issued the visa? (i.e. Washington, DC) _____

Have you ever been refused a Russian visa? Yes No

Have you ever had a Russian visa cancelled? Yes No

Have you ever been deported from Russia? Yes No

Your Stay in Russia:

Please list the details of the places you will stay in Russia:

Name of First Hotel or Private Host: _____

Address: _____

Telephone: _____

Name of Second Hotel or Private Host: _____

Address: _____

Telephone: _____

Name of Third Hotel or Private Host: _____

Address: _____

Telephone: _____

Do any of your relatives currently live in Russia? Yes No

If Yes, please provide their full name, address, date of birth and relationship to you:
